

# Instructions to Create Your Clinician Portal Account

1. Open your internet browser application.
2. Go to <https://clinicianportal.cc.nih.gov/SCP/Anonymous/Login.aspx>
3. Click on the link to request an account in the NEW USER box

The screenshot shows the NIH Clinical Center Clinician Portal login page. The browser address bar displays the URL: <https://patientportaldev.cc.nih.gov/SCP/Anonymous/Login.aspx>. The page header includes the NIH logo and the text "THE NIH CLINICAL CENTER Clinician Portal".

The main content area is divided into several sections:

- Account Sign In:** Contains fields for "User:" and "Password:" with a "Logon" button. Below the fields, it states: "The system should only be accessed by authorized users".
- Welcome to the NIH Clinical Center Clinician Portal:** Features a "New User?" link highlighted with a red box, and a "Click Here to Request an Account" link. Below this is a link to "Click here for instructions on how to use the Clinician Portal".
- Search The Studies:** Provides information on searching for current studies and includes a photograph of a building.
- Need Help?:** Offers technical assistance contact information, including a phone number: 1-855-661-6445.
- For Additional Information:** Lists social media links for Facebook, Blood Bank, Twitter, Medical Education, and YouTube.
- Other Reference Material:** Includes links to the National Institutes of Health Website, National Library of Medicine, and PubMed.

#### 4. You will see this screen

**NIH Clinical Center**  
America's Research Hospital

Welcome to the National Institutes of Health Clinical Center's (NIH/CC) Referring Clinician Portal Account Request Site

The NIH Clinical Center Clinician Portal is a secure website specially designed to provide clinicians who follow and/or refer patients to the National Institutes of Health secure, electronic access to medical information about their patients generated while at the NIH. These patients must authorize you to receive ongoing medical updates about their care at the NIH in order for you to view information through the Clinician Portal.

To get started, complete the fields to the right to request an account for the NIH/CC Referring Clinician Portal. If you have an ID number from the National Provider Index, enter that in the first field and select the **Retrieve NPI Information** button to import your information from the NPI database. If you do not have a NPI number, please manually enter the information requested in the fields to the right. Fields marked with an asterisk (\*) are required in order to submit your request.

Please ensure that the work telephone number included on the account request form is a number where we may reach you.

Select the **Submit** button to complete your account request. Once submitted, the NIH/CC Referring Clinician Portal Support Staff will validate your information and contact you within 24 business hours to complete the account setup process.

**NPI Number (U.S. Clinicians Only)**

NPI Number

**Personal Information**

First Name\*   
Middle Name   
Last Name\*   
Suffix   
Work Email\*   
Work Phone\*   
Work Fax

**Address Information**

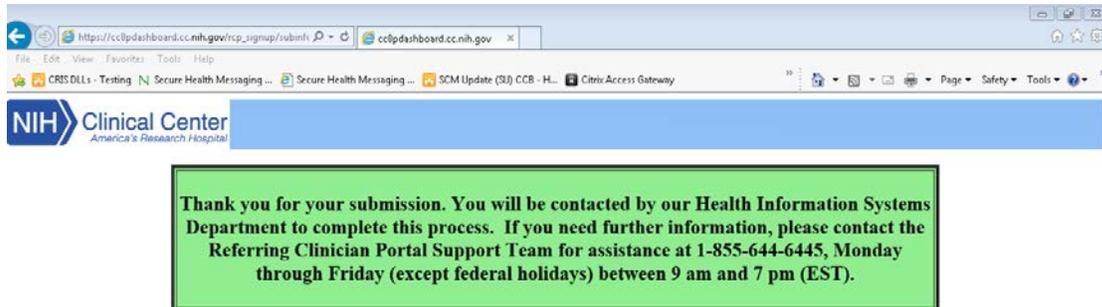
Work Address 1\*   
Work Address 2   
Practice Name   
City\*   
State\*   
Country   
Zip Code

By submitting this request, you agree to the [terms and conditions](#).

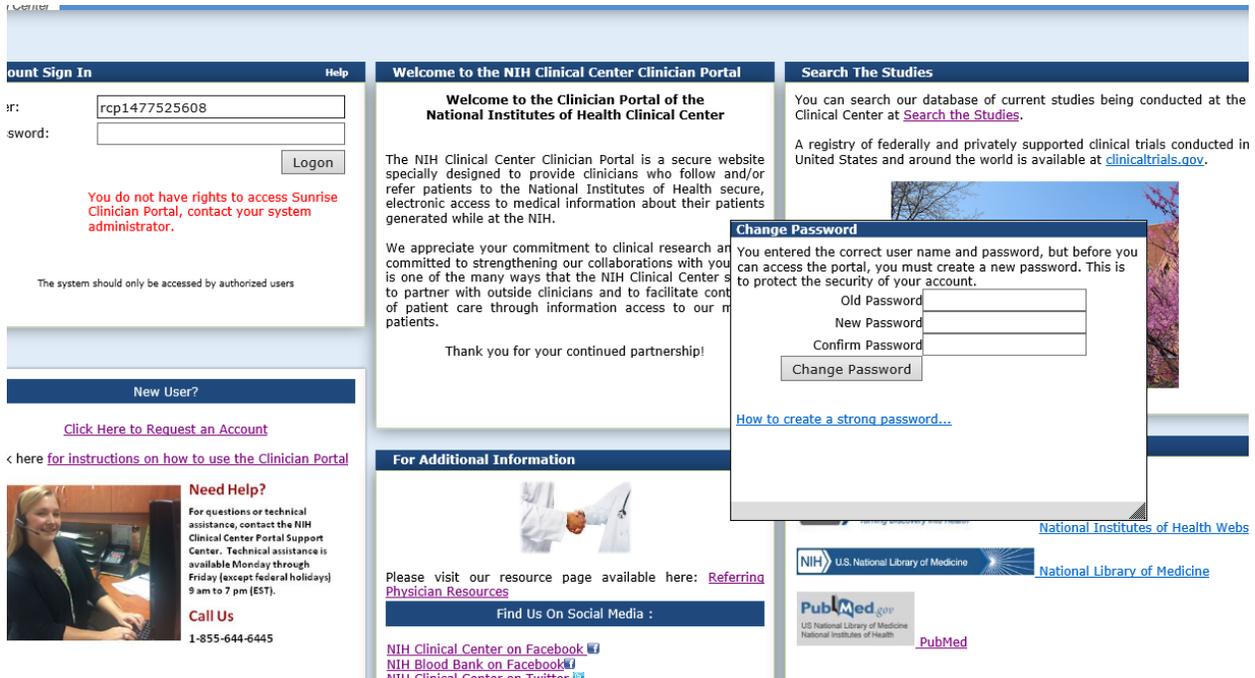
**SUBMIT**

5. On the right side of the screen, complete the fields to request an NIH/CC Referring Clinician Portal account. If you have an ID from the National Provider Index, enter it into the first field and select the "Retrieve NPI Information" button to import your information from the NPI database. If you do not have an NPI number you must manually enter the information in the fields marked with the asterisk (\*). Please ensure the work telephone number is a number where we may reach you. When the fields have been completed, click on the "Submit" button.

6. The Health Information Management Department will contact you once your account has been authorized to give you your username and temporary password.



7. You will be prompted to sign in and change your password for your newly created NIH Clinical Center Clinician Portal account using the username and temporary password provided to you by the Health Information Management Department.



# Clinician Portal Features

## GETTING STARTED

1. Once logged in to the NIH Clinical Center's Clinician Portal, you will be on the Portal's "Home Page." This portal is organized by a series of tabs. They are organized across the top beneath the blue banner area. The "Home Page" or the tab labeled "Home" provides additional useful links to a variety of resources.



2. To begin using the Portal, select the "Patient List" tab to see the list of patients from whom you are authorized to review medical information.

The screenshot shows the NIH Clinical Center Clinician Portal Patient List page. The Patient List tab is highlighted with a red box. Below the navigation bar is a table with columns for Patient Name, Medical Record Number, DOB, Provider, Service, and Admitting. The table contains two rows of patient data.

Patient Name	Medical Record Number	DOB	Provider	Service	Admitting
<a href="#">NIHCCTEST_DCRIFIVE.NMN</a>	75-06-40-5/162723330145	12/25/1959	Henion, David W	CC: Office of the Director	98-CC-00
<a href="#">NIHCCTEST_DCRITHREE.TEST</a>	73-82-14-5/160323318292	02/18/1959	Henion, David W	CC: Office of the Director	98-CC-00

### 3. Select a patient from the list.

Home Patient List Patient Info Medical Information

**Patient List**

*The patients listed below are patients who have authorized you to receive ongoing medical updates about their care at the National Institutes of Health but is not shown, contact the Referring Clinician Support Team on 1-855-644-6445.*

Clinician Portal 2 Visit(s)

CLINICIAN NAME	NIHCLINICIAN NUMBER	DOB
<a href="#">NIHCCTEST, DCRIFIVE NMN</a>	75-06-40-5/162723330145	12/25/1959
<a href="#">NIHCCTEST, DCRITHREE TEST</a>	73-82-14-5/160323318292	02/18/1959

### VIEW BASIC PATIENT INFORMATION

### 4. Select the "Patient Info" tab to view the selected patient's care providers, allergies, demographics and assigned research protocols.

**NIHCCTEST, DCRIFIVE NMN** 75-06-40-5 / 162723330145 56yrs  
CC-CADRE Herion, David W

Home Patient List Patient Info Medical Information

**Care Providers** Options

Info From	Name	Role	Effective	Phone
NIH	<a href="#">Herion, Davi...</a>	Attending	03/23/20...	
NIH	<a href="#">Herion, Davi...</a>	Primary...	03/23/20...	

NIH

**Allergies** Options

Info From	Category	Type	Allergen	Onset
NIH	Allergy	Drug	<a href="#">Other</a>	02/18/2016
NIH	Allergy	Drug	<a href="#">Prep-Hem</a>	03/23/2016
NIH	Allergy	Food	<a href="#">Other</a>	May 2015
NIH	Allergy	Food	<a href="#">Other</a>	02/09/2016

NIH

**Demographics** Options

Show Information From:  NIH  HealthVault

Information From: **NIH**

Name: **NIHCCTEST, DCRIFIVE NMN**

Gender: **Female**

SSN: **UNKNOWN**

Date of Birth: **12/25/1959**

Age: **56yrs**

Religion:

Race: **Unknown**

Deceased:

Marital:

Language: **English**

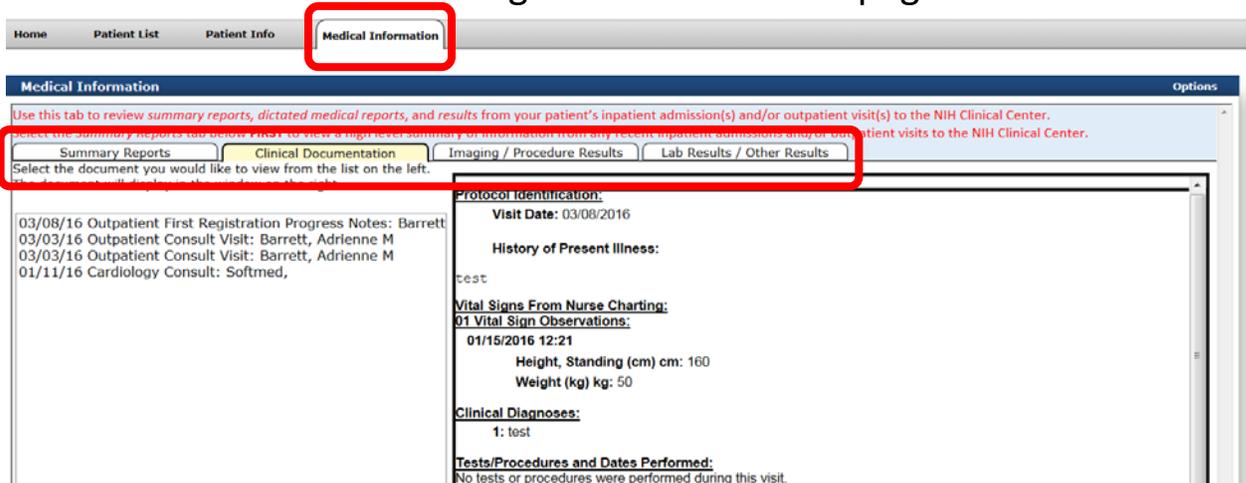
**Research Protocols** Options

Info From	Protocol	Type	Onset
NIH	<a href="#">1998-CC-0019</a>	Protocol	
NIH	<a href="#">1998-CC-0019</a>	Visit Reason	03/23/2016

NIH

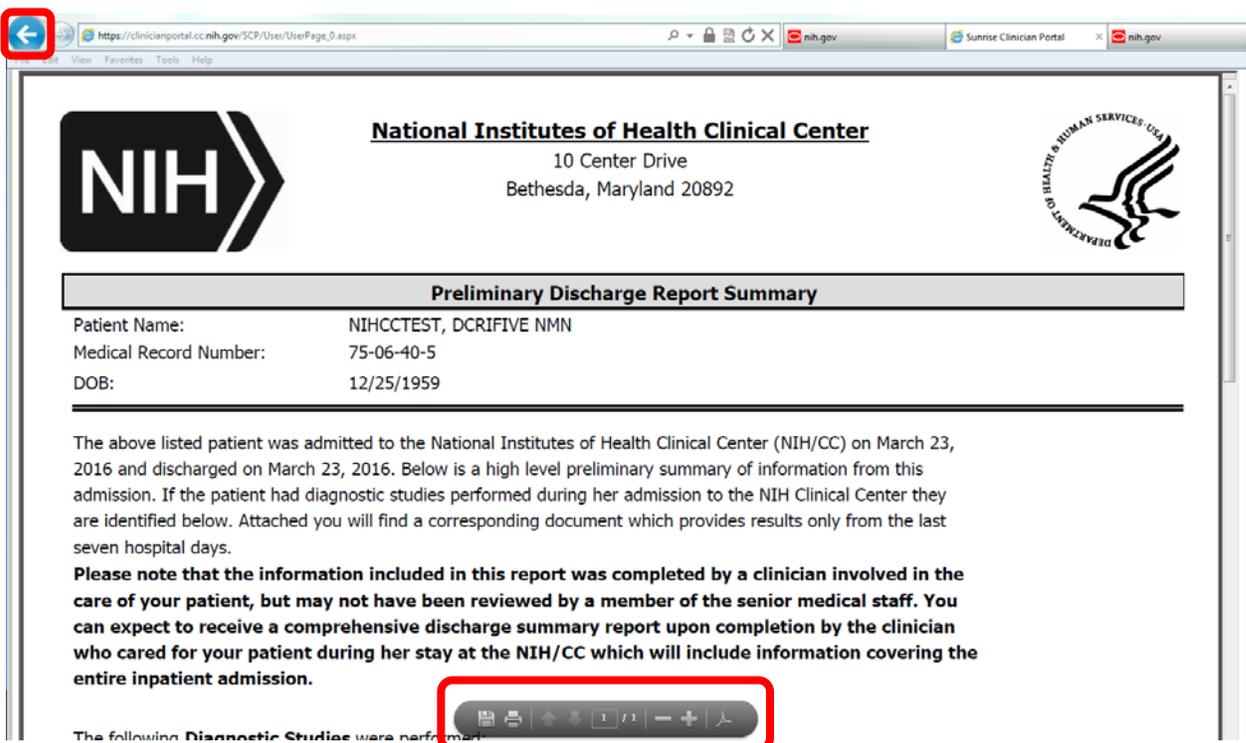
## VIEW MEDICAL INFORMATION

8. Select the “Medical Information” tab to view various documentation such as Summary Reports, Clinical Documentation, Imaging/Procedure Results and Lab/Other Results, which are indicated on the tabs in the light blue area of the page.



The screenshot shows a web portal interface with a navigation bar at the top containing 'Home', 'Patient List', 'Patient Info', and 'Medical Information'. The 'Medical Information' tab is highlighted with a red box. Below the navigation bar, there is a section titled 'Medical Information' with a sub-header 'Options'. A red box highlights a set of tabs: 'Summary Reports', 'Clinical Documentation', 'Imaging / Procedure Results', and 'Lab Results / Other Results'. Below these tabs, there is a list of documents on the left and a detailed view of a document on the right. The document view includes sections for 'Protocol Identification', 'Visit Date: 03/08/2016', 'History of Present Illness:', 'Vital Signs From Nurse Charting:', '01 Vital Sign Observations:', '01/15/2016 12:21', 'Height, Standing (cm) cm: 160', 'Weight (kg) kg: 50', 'Clinical Diagnoses:', '1: test', and 'Tests/Procedures and Dates Performed:'. A red box highlights the document list on the left.

9. The reports in the “Summary Reports” Tab will display on the entire screen.



The screenshot shows a web browser displaying a 'Preliminary Discharge Report Summary' from the National Institutes of Health Clinical Center. The browser address bar shows 'https://clinicianportal.cc.nih.gov/SCP/User/UserPage\_0.aspx'. The report header includes the NIH logo, the text 'National Institutes of Health Clinical Center', the address '10 Center Drive, Bethesda, Maryland 20892', and the Department of Health & Human Services USA logo. The report title is 'Preliminary Discharge Report Summary'. The patient information is as follows:

Patient Name:	NIHCCTEST, DCRIFIVE NMN
Medical Record Number:	75-06-40-5
DOB:	12/25/1959

The report text states: 'The above listed patient was admitted to the National Institutes of Health Clinical Center (NIH/CC) on March 23, 2016 and discharged on March 23, 2016. Below is a high level preliminary summary of information from this admission. If the patient had diagnostic studies performed during her admission to the NIH Clinical Center they are identified below. Attached you will find a corresponding document which provides results only from the last seven hospital days. Please note that the information included in this report was completed by a clinician involved in the care of your patient, but may not have been reviewed by a member of the senior medical staff. You can expect to receive a comprehensive discharge summary report upon completion by the clinician who cared for your patient during her stay at the NIH/CC which will include information covering the entire inpatient admission.'

A red box highlights the back button in the browser's address bar. Another red box highlights a toolbar at the bottom of the report page, which includes icons for print, zoom, and other navigation functions.

Click the back arrow to return to the tab view. You can also print/save the document from here.

10. From the other tabs, you will view the reports within the frame of the tab and you will be able to print by clicking the icon on the bottom right corner.

Summary Reports    Clinical Documentation    **Imaging / Procedure Results**    Lab Results / Other Results

Select the result you would like to view from the list on the left. The result will display in the window on the right.

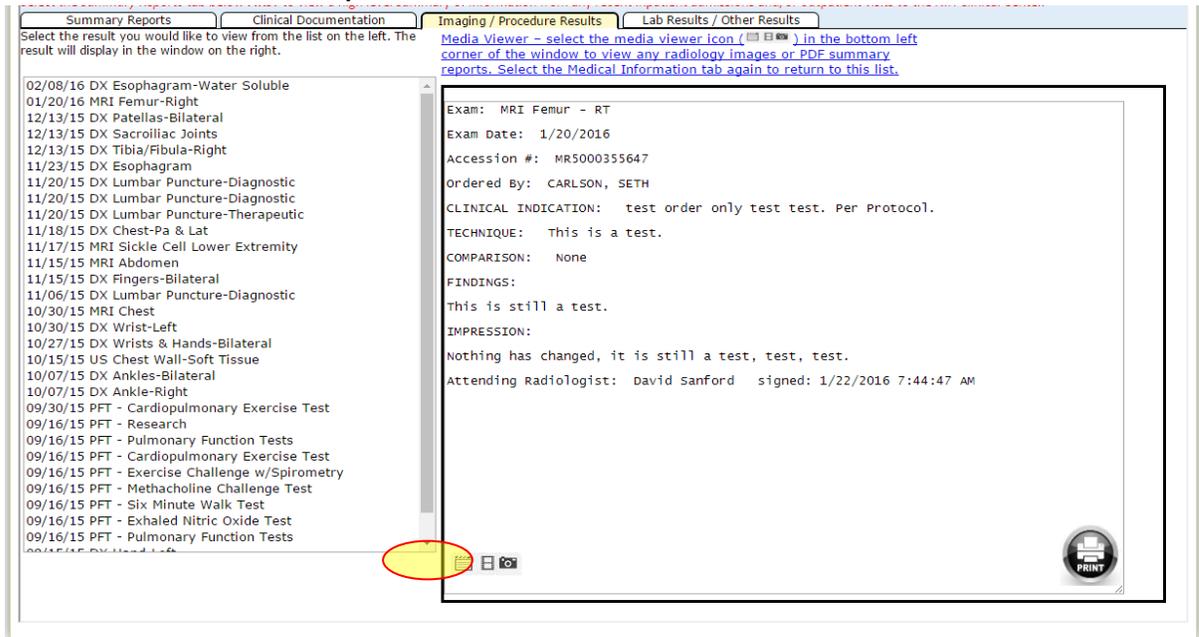
02/18/16 SP Angiography-Carotid-Bilateral

Test	Value	Units	Status	Ref U/L
PT.	14.0	sec		11.6/15.2
PT INR.	1.06			

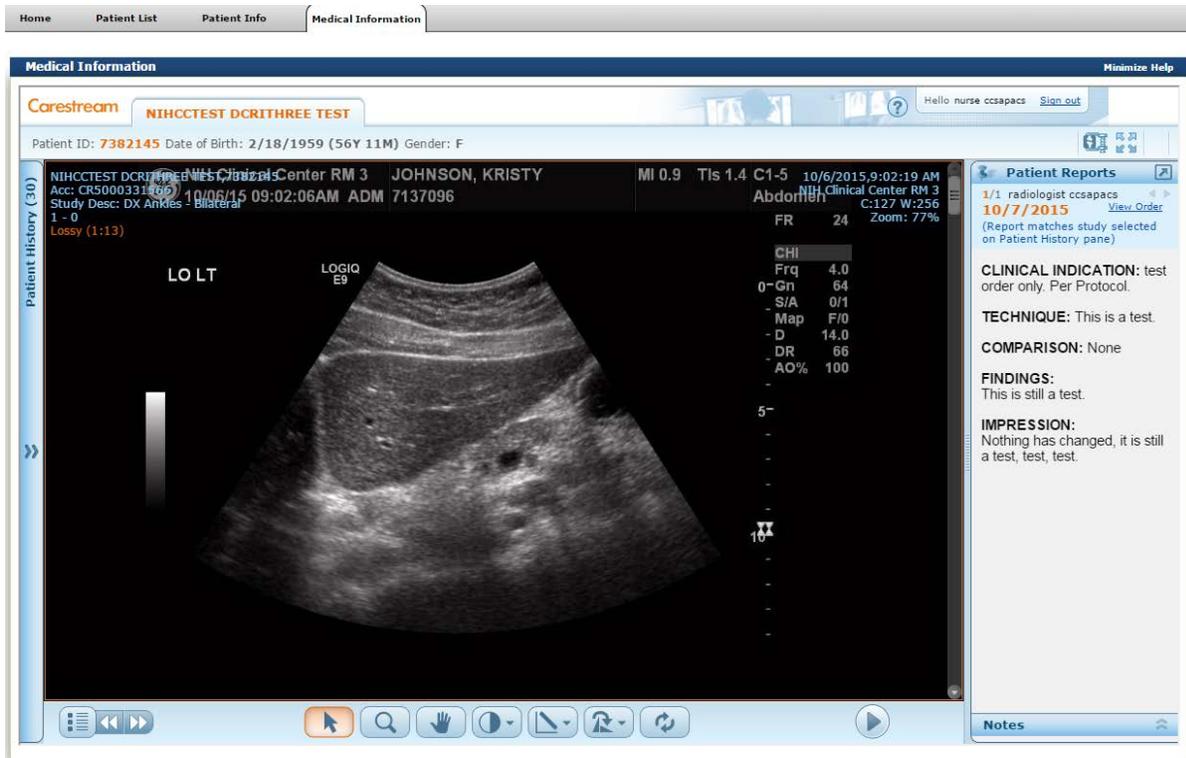
*The INR is validated only as a measurement of the effect of Coumadin or warfarin-like anticoagulants. The target PT INR for oral anticoagulant prophylaxis and treatment of venous thrombosis, pulmonary embolism, tissue heart valve, acute myocardial infarction, atrial fibrillation, valvular heart disease and systemic embolization is 2.0-3.0. The target PT INR for prophylactic treatment of a mechanical heart valve is 2.5-3.5.*



11. To view Radiology images, click on the camera icons in the lower left corner of the report.



The corresponding images will display.



***12. If you need further assistance, please contact the Clinician Portal Support Team at 1-855-644-6445 Monday through Friday 9am to 7pm EST (excluding federal holidays).***